



REQUEST FOR QUOTATION

Date: 10 June 2023

RFQ No.: 100-23-04-784

Name of Company: _____

Address: _____

Name of Store/Shop: _____

Address: _____

TIN: _____

PhilGEPS Registration Number: _____

The City Government of Pasig, through the Bids and Awards Committee (BAC), intends to procure **Supply and Delivery of Medical Kit for Senior Citizens -OSCA** with an Approved Budget for the Contract (ABC) of **Php 841,000.00**, in accordance with **Section 53.9** of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184. Please quote your best offer for the item in the table below.

The Project shall be awarded as One Project having several items that shall be awarded as one contract. Quotations received exceeding each total Cost per Item and/or the total Approved Budget for the Contract shall be rejected.

Item No.	Item Description	Brand Name (PLEASE DO NOT LEAVE BLANK)	QTY	UOM	Approved Budget		Price Offer	
					Unit Cost	Total Cost	Unit cost	Total Cost
1	MEDICAL POUCH, - Specification size: 24x20x9.5cm net weight: 150g - material: oxford fabric color: royal blue with printed city logo - with multi-layer lining and compartment		1000	pieces	100.00	100,000.00		
2	Alcohol, - 60 ml ethanol: 96% water: 4%		1000	bottle	55.00	55,000.00		
3	Soap, - anti-bacterial soap net weight: 85g color: white		1000	pcs	40.00	40,000.00		
4	Digital Thermometer, - type: solid stem maximum measurable temp: not less than +50centigrade minimum measurable temp: +20		1000	sets	280.00	280,000.00		



	centigrade length: 300mm main scale-180mm scale small division: 0.5 degree centigrade bulb length: 15mm-25mm stem diameter: 5.5-8.8mm colour of indicator: green - the thermometer shall comply: IS2480							
5	Povidone Iodine, - size: 120ml iodine: 9-12%		1000	bottle	75.00	75,000.00		
6	Face towel, - material: cotton color: white size: width: 30-35cm length: 40-45cm		1000	pcs	30.00	30,000.00		
7	Face mask, - (disposable) 3-ply 50pcs per box material: non-woven cellulose material shape: rectangular color: sky-blue		1000	box	80.00	80,000.00		
8	Cotton Roll, - 40g-50g material: polyethene sterility: sterile		1000	rolls	12.00	12,000.00		
9	Toothpaste, - 50ml flavor: menthol		1000	pcs	55.00	55,000.00		
10	Toothbrush, - material: nylon (bristles) polyethylene (handle) bristles: 0.23-0.29mm handle: 18-20cm weight: 16g		1000	pcs	44.00	44,000.00		
11	Antibiotic ointment, - net weight: 15g - for itches antibacterial/antifungal non-irritant, mild and safe		1000	pcs	50.00	50,000.00		
12	Plaster Strips, - material: adhesive color: skin tone size: 3x1inch 10pcs per box		1000	box	20.00	20,000.00		

Note: Other terms and conditions are stipulated in the attached Terms of Reference, if any.

Total

841,000.00

DELIVERY TERM: Within Thirty (30) calendar days upon the receipt of Notice to Proceed.

**Indicate the BRAND NAME or MANUFACTURER NAME and the specific MODEL to be offered or attach a BROCHURE for the offered item; items including but not limited to clothing, vehicle, equipment, devices, electronics, machines, drugs, medicines, medical supplies must be branded or at the very least, manufacturer shall be indicated.*

Submit this Quotation (Accomplished and duly signed by the Owner or the respective Authorized Representative indicated in the Secretary's Certificate/Special Power of Attorney) not later than the closing date specified in the Bid Notice Abstract posted in PhilGEPs website along with the following documents:

Caruncho Avenue, Brgy. San Nicolas, Pasig City, Philippines 1600



(02) 8643-1111 * (02) 8641-1111 loc 1461 * bidsandawards@pasigcity.gov.ph *



pasigcity.gov.ph

- **Mayor's/Business Permit** (or a recently expired Mayor's/Business permit together with the official receipt as proof that the prospective bidder has applied for renewal within the period prescribed by the concerned local government unit subject to submission of the Mayor's Permit before the award of contract). The nature of business as stated in the Mayor's/Business Permit should at the very least be similar or related to the project to be bid.
- **PhilGEPS Registration Number**
- **Income Tax Return** - Latest Income or Business Tax Returns filed and paid through the BIR Electronic Filing and Payment System (EFPS).
 - In accordance with Revenue Regulation No. 3-2005, the above-mentioned tax returns shall refer to the following:
 1. Latest Income Tax Return (ITR) - For participants already with an Annual ITR, latest ITR shall refer to the ITR for the preceding Tax Year be it on a calendar or fiscal year. For new establishments which, therefore, have no annual ITR yet, it shall refer to the most recent quarter's ITR.
 2. Latest Business Tax Return - refers to the Value Added Tax (VAT) or Percentage Tax returns covering the previous six (6) months.
- Accomplished and notarized **Omnibus Sworn Statement**
([https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement\(Revised\).docx](https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement(Revised).docx))
- **Proof of Authorization: Secretary's Certificate** if corporation, or **Special Power of Attorney**, if individual.

ADDITIONAL REQUIREMENTS:

For Procurement of Drugs and Medicines:

Documents from the Food and Drug Administration (FDA):

- a. Certificate of Product Registration;
- b. Certificate of Good Manufacturing Practice;
- c. License to Operate;
- d. Batch Release Certificate (*for vaccines, toxoids and immunoglobulins only*) [*to be submitted upon delivery*]; and
- e. Certificate of Analysis (*for anesthesia and antibiotics*) [*to be submitted upon delivery*].

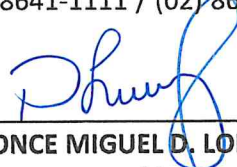
If the Supplier is not the Manufacturer, a certification from the Manufacturer that the supplier is an authorized distributor/dealer of the products/items.

Please submit the accomplished Quotation and required documents on or before the deadline of submission at the Bids and Awards Committee (BAC) through the **Procurement Management Office (BAC Secretariat Office), 4th Floor, Pasig City Hall, San Nicolas, Pasig City.**

All documents should be submitted in a sealed brown envelope addressed to the "Bids and Awards Committee, 4th Floor, Pasig City Hall", and properly marked with the Project Title as provided herein.

The CITY GOVERNMENT OF PASIG reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For any clarification, you may contact us at telephone no. (02) 8641-1111 / (02) 8643-1111 loc. 1461 or email address at bidsandawards@pasigcity.gov.ph




ATTY. PONCE MIGUEL D. LOPEZ

Officer in Charge, Procurement Management Office

Caruncho Avenue, Brgy. San Nicolas, Pasig City, Philippines 1600



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